

## Career Cultivation Policy

1. **Service Overview:** Thank you for choosing Petty Studios for your career cultivation needs. Our one-time service is designed to provide you with valuable insights and resources to enhance your professional journey. This service includes up to 1.5 hours of dedicated work per week, aimed at guiding you towards achieving your career goals.

2. **Flexibility for Your Requirements:** We understand that the trajectory of your career is unique, and your needs may vary. Should you require additional time and attention beyond the initial 1.5 hours per week, we are here to accommodate your preferences. We'll collaborate with you to adjust the service plan according to your evolving needs.

3. **Cancellation and Refund Policy:** Your satisfaction is important to us, and we acknowledge that circumstances can change. If you choose to cancel the one-time service, please be aware of our cancellation policy:

Upon cancellation, you will be charged for the full pay period extending up to one (1) week (7 days) from the cancellation date.

This policy ensures a smooth transition and allows us to conclude any ongoing activities, maintaining the quality of service until the cancellation is finalized.

4. **Initiating Cancellation:** To initiate the cancellation of the one-time service, kindly reach out to our customer support team via email or phone. They will guide you through the cancellation process and provide any assistance you may need.

5. **Data Privacy and Confidentiality:** At Petty Studios, we take your privacy and data security seriously. Should you decide to cancel the service, we will securely transfer any relevant data or materials back to you. Additionally, we will promptly remove your data from our systems upon your request.

6. **Policy Updates:** Petty Studios reserves the right to modify or amend this policy as necessary. We will communicate any policy changes to ensure you are well-informed and can make informed decisions regarding the service.

7. **Contact Information:** For inquiries related to adjustments, cancellations, or any aspect of our One-Time Career Cultivation Service, please reach out to our customer support team:

Email: [support@pettystudios.com](mailto:support@pettystudios.com)

Phone: (515) 639-0738

By engaging with our one-time service, you acknowledge and agree to adhere to the terms and conditions outlined in this policy. We are excited to assist you in cultivating a successful career.

Thank you for entrusting Petty Studios with your professional growth.

August 2, 2023

Petty Studios, LLC